

Minutes- West Wyoming Borough- November 10, 2014

Chairwoman Skok announced that a Executive session was held on Monday, November 3rd to discuss personnel matters.

The regular monthly meeting of West Wyoming Borough was called to order by Chairwoman Skok. Following the Pledge of Allegiance roll call was taken and the following were present: Grescavage, Cipriani, Stavish, Skok, Dolan, Stevens, Mayor Herbert absent, Solicitor Lukesh, Jr Council member Trottni absent, Treasurer DeSanto, Engineer Amato absent, and Secretary Zaboski.

Gary Stavish- Vice Chair- Personnel & Recreation: Stavish mentioned that the Recreation Board passed out bags of Halloween candy. Motion by Stavish, seconded by Cipriani, to pass the A&M Prevention Policy. Voice vote all in favor. Motion passes.

Motion by Stavish, seconded by Cipriani, to approve action by Solicitor and Borough Pension plan to collect over-payments from the former police chief. Voice vote all in favor. Motion passes.

Eileen Cipriani- Administration & Finance: Cipriani asked for the reading of the Treasurer's report by Treasurer DeSanto. It is as follows:

	<u>11/10/14</u>		General, Sewer & Highway Aid Funds	
ASSETS				
Current Assets				
Checking/Savings				
112.100 · LUZ BK Growing Greener	405.94	No Activity	Luzerne	405.94
112.150 · LUZERNE BANK REFUSE ACCT	<u>0.00</u>	No Activity	PLGIT	66,880.23
105.000 · PLGIT-PAYROLL	4,094.56		PNC	233,357.81
108.000 · PLGIT - GROW GREENER	0.01	No Activity	ESSA	117,428.77
100.000 · PNC BANK - PRIMARY CHECKING	122,042.35		M&T	<u>0.00</u>
110.000 · PNC CAPITAL RESERVE	30,894.94	No Activity		<u>418,072.75</u>
112.175 · LUZERNE BANK LSA-COG	0.00			
115.000 · PNC DEBT SERVICE	11,597.44			
115.000 · PLGIT SEWER CREDIT CARD	4,160.81	No Activity		
115.000 · PLGIT EIT	11,510.67			
118.100 · ESSA Refuse	117,428.72			
118.200 · ESSA Debt Service	0.05	No Activity		
Highway Aid Fund				
35-107-000 CASH-PLIGIT	<u>47,114.18</u>			
Sewer Fund				
08-100-000 PNC-SEWER FUND CKG	<u>68,823.08</u>			

Motion by Cipriani, seconded by Stavish, to approve the Treasurer's Report. Voice vote all in favor. Motion passes.

Motion by Cipriani, seconded by Stavish, to approve all outstanding bills approved by the Finance Committee. Voice vote all in favor. Motion passes.

Cipriani asked Treasurer DeSanto for a reading of the 2015 Budget. Motion by Cipriani, seconded by Grescavage, to place the West Wyoming borough Budget for 2015 and the Ordinance adopting the 2015 budget on the table for 30 days. Voice vote all in favor. Motion passes.

Cipriani noted that the 2015 Budget includes no increase in taxes, no fee increases, and no increase in trash fee. This is the fifth year in a row for no tax increases, the Budget is balanced there is no increase in spending other than grant spending in the municipality in the last five years

Motion by Cipriani to sponsor the WSCOG 2014 LSA Grant Application for municipal equipment and hire Karen Szwast as the grant consultant and administrator at 3% of grant totals less \$3,000 audit costs, seconded by Dolan. Voice vote all in favor. Motion passes.

Motion by Cipriani, seconded by Stevens, for Jones Kohanski to audit 2013 LSA grant. Voice vote all in favor. Motion passes.

Motion by Cipriani, seconded by Grescavage, for Council to approve Jones Kohanski Borough Audit of 2013. Voice vote all in favor. Motion passes.

Motion by Cipriani, seconded by Grescavage, for Jones Kohanski to perform single audit of West Side Trail project. Voice vote all in favor. Motion passes.

Motion by Cipriani, seconded by Stevens, to transfer 4115,000 from M&T Bank Sewer Account to PNC Sewer Account. Voice vote all in favor. Motion passes.

Motion by Cipriani, seconded by Stavish, to transfer \$1000 from Fire Engine Maintenance to Hose Co yearly stipends (for air packs). Voice vote all in favor. Motion passes.

Motion by Cipriani, seconded by Dolan, to pay WWHC# 1 and WWHC# 2 yearly stipends of \$500 + additional \$500 for each company for air packs. Voice vote all in favor. Motion passes.

Motion by Cipriani, seconded by Dolan, to pay yearly stipends to the Borough Fire Chief and Asst Fire Chief. Voice vote all in favor. Motion passes.

Motion by Cipriani, seconded by Stevens, to purchase a new copier. Voice vote all in favor. Motion passes.

Cipriani mentioned that our Secretary wrote a grant through Urban Forester Division getting the Borough 20 free trees. So far 10 have been accounted for. Notice on this will be placed in paper.

Daniel Grescavage-Community Development. No report

Mike Dolan- Public Safety/Code Enforcement: Dolan reported that West Wyoming Fire Dept responded to 13 alarms in October: two flooding calls, one CO alarm, one residential fire alarm, one motor vehicle collision, three engine company assists, three rescue company assists, one rehab assist, and one air unit assist.

The Fire Police unit responded five members to eleven alarms for a total of 24 man-hours.

All residents are urged to make sure they have working smoke and carbon monoxide detectors, with fresh batteries, in their homes. According to the National Fire Protection Association, two thirds of all fire deaths occur in homes without smoke detectors, and the CDC reports that more than 500 people a year die from unintentional, non-fire related CO poisoning. These detectors add an important level of safety to your home. No report on Code Enforcement.

Walter Stevens- Public Facilities/Health & Sanitation: Motion by Stevens seconded by Cipriani, to pass the amended Sanitation Ordinance. Voice vote all in favor. Motion passes.

Solicitor Lukesh: Business as usual. Monitoring on -going legal issues that are in hopper, so to speak.

CITIZENS PARTICIPATION:

Ray Gustave – Trees on 5th street have a fire Blight on them. It seems that it is spreading. Next spring those trees will be going along with some of the apple trees. Council might like to keep a eye on those and if a fire blight does hit those trees will have to come down immediately. Council woman Cipriani stated that this will be passed on to Mary Pat Appel and we will go and take a look at them. Mary is on the shade tree commission.

John Hizny – what are we supposed to do with the recycling bins? Councilman Stevens stated nothing has changed regarding the bins. When full they can be brought to the recycling containers behind Hose Company #1. Mr. Hizny asked that the gravel that was in front of his home be replaced.

Rick Humphrey – Just want to say thanks to all those who were responsible for the Borough having a balanced budget. Great job. Councilman Dolan stated if anyone would care to see the budget it is posted on the bulletin board. Councilwoman Cipriani stated that there were no increase in taxes and we had a balanced budget for last year and we have a balanced budget for this coming year.

A motion was made by Councilwoman Cipriani to adjourn the meeting, seconded by Councilman Grescavage. Voice vote all in favor. Motion Carried.
