

**West Wyoming Borough - Minutes November 9, 2015**

The regular monthly meeting of West Wyoming Borough was called to order by Councilman Stavish. Following the Pledge of Allegiance, roll call was taken by Secretary Zaboloski and the following were present: Grescavage, Cipriani, Stavish, Skok absent, Stevens, Dolan, Mayor Herbert absent, Solicitor Lukesh, Engineer Amato, Treasurer DeSanto and Secretary Zaboloski.

Motion made by Cipriani, seconded by Dolan, to accept the minutes from the previous meeting. Voice vote all in favor. Motion passes.

**COMMITTEE REPORTS:**

*Eileen Cipriani- Administration & Finance:* Cipriani called upon Treasurer DeSanto for the monthly reading of the Treasurer’s Report. It is as follows:

|                                       | <u>11/09/15</u>   |             | General, Sewer & Highway Aid Funds |                   |
|---------------------------------------|-------------------|-------------|------------------------------------|-------------------|
| <b>ASSETS</b>                         |                   |             |                                    |                   |
| <b>Current Assets</b>                 |                   |             |                                    |                   |
| <b>Checking/Savings</b>               |                   |             |                                    |                   |
| 112.100 · LUZ BK Growing Greener      | 345.98            | No Activity | Luzerne                            | 845.98            |
| 112.150 · LUZERNE BANK REFUSE ACCT    | <u>500.00</u>     | No Activity | PLGIT                              | 89,218.70         |
| 107.000 · PLGIT-PAYROLL               | 7,483.37          |             | PNC                                | 358,598.82        |
| 105.000 · PLGIT- GENERAL              | 627.55            | No Activity | ESSA                               | 126,654.24        |
|                                       |                   |             | M&T                                | <u>391,115.51</u> |
| 100.000 · PNC BANK - PRIMARY CHECKING | 163,949.52        |             |                                    | <u>966,433.25</u> |
| 110.000 · PNC CAPITAL RESERVE         | 96,400.94         | No Activity |                                    |                   |
| 115.000 · PNC DEBT SERVICE            | 55,089.42         |             |                                    |                   |
| 115.000 · PLGIT SEWER CREDIT CARD     | 4,925.62          |             |                                    |                   |
| 115.000 · PLGIT EIT                   | 8,292.21          |             |                                    |                   |
| 118.100 · ESSA Refuse                 | 126,654.19        |             |                                    |                   |
| 118.200 · ESSA Debt Service           | 0.05              | No Activity |                                    |                   |
| <b>Highway Aid Fund</b>               |                   |             |                                    |                   |
| 35-107-000 CASH-PLIGIT                | <u>67,889.95</u>  | No Activity |                                    |                   |
| <b>Sewer Fund</b>                     |                   |             |                                    |                   |
| 08-100-000 PNC-SEWER FUND CKG         | 43,158.94         |             |                                    |                   |
| 08-100-100 M&T-SEWER FUND CKG         | <u>391,115.51</u> |             |                                    |                   |

Motion made by Cipriani, seconded by Stevens, to approve the Treasurer’s Report. Voice vote all in favor. Motion passes.

Motion by Cipriani, seconded by Grescavage, to approve all outstanding approved by the Finance Committee. Voice vote all in favor. Motion passes.

Treasurer DeSanto read the budget for 2016.

Motion made by Cipriani, seconded by Stevens, to place the 2016 Budget on the table for a 30 day review. Cipriani stated that the Budget is balanced and there is no tax increase. Voice vote all in favor. Motion passes.

Motion made by Cipriani, seconded by Grescavage, to move \$96,400.00 from PNC Capital Reserve to PNC General. Voice vote all in favor. Motion passes.

Motion made by Cipriani, seconded by Stevens, to have Prociak & Associates audit the 902 Recycling Grant. Voice vote all in favor. Motion passes.

Motion made by Cipriani, seconded by Stevens, to have West Wyoming Borough apply as the lead municipality for an LSA grant for the WSCOG and appoint Karen Szwasz as the administrator of the grant. Voice vote all in favor. Motion passes.

Motion made by Cipriani, seconded by Dolan, to approve payment of the annual donation to West Wyoming Hose Co # 1 and West Wyoming Hose Co #2 in the amount of \$1000 each. Voice vote all in favor. Motion passes.

Motion by Cipriani, seconded by Dolan, to approve payment of the annual stipend of \$300 to the Borough Fire Chief and \$150 to the Assistant Chief. Voice vote all in favor.

*Daniel Grescavage – Community Development:* We have a new building inspector - Jonathan Lang of Northeast Code Services. On 11-12-15 Penn DOT will have a final inspection on the bridges. Shoemaker will be at 1:00 PM, and 8<sup>th</sup> Street will be at 2:00 PM.

*Mike Dolan – Public Safety/ Code Enforcement:* West Wyoming Emergency Services responded to twenty-nine alarms in October. Five rescue company assists, three engine company assists, twenty-one EMS calls. The Fire Police unit responded to four alarms.

Hose Company #1 will be holding its annual Fall Craft Show on November 14th. Vendor space is still available but limited. Cost for vendor spaces is \$20.00. For more information please call 570-954-4531.

Hose Company #1's annual Breakfast with Santa will be held on December 12th from 8 a.m. to 12 noon at the fire house on Shoemaker Ave. Tickets are \$8.00 for adults and \$5.00 for children. Tickets can be purchased from any member or at the door.

As for Code Enforcement, things are quiet now. We are working to determine what is to be done with code enforcement into the next year.

Drug Task Force Agreement will be reviewed with Officer in Charge Jason Slatcoff and Solicitor Linell Lukesh.

*Walter Stevens: Public Facilities/Health & Sanitation:*

Motion made by Stevens, seconded by Cipriani, to renew the sanitation contract with Waste Management for 2016. Voice vote all in favor. Motion passes.

Councilwoman Cipriani stated a need for volunteers to help plant trees for the Shade Tree Commission on Sunday, November 15<sup>th</sup>.

*Solicitor Lukesh: No Report.*

*Engineer Amato: Projects are continuing in the Borough. He said he is available to answer questions.*

*Citizens Participation: None*

Motion made by Cipriani, second by Stevens, to adjourn the meeting. Voice vote all in favor. Motion passes.