

Council Meeting Minutes- September 11, 2017

The regular monthly meeting of West Wyoming Borough was called to order by Chairman Stavish. Following the Pledge of Allegiance, roll call was taken and the following were present: Chairman Stavish, Councilman Colarusso, Councilman Grescavage, Councilwoman Vice-Chairman Zaboski, Councilman Dolan, Mayor Herbert absent, Solicitor Lukesh, Engineer Amato, Treasurer Kendzor and Secretary Pedley.

Chairman Stavish asked for a motion made by Colarusso and seconded by Grescavage to approve the previous month's minutes. Voice vote all in favor. Motion carried.

OLD BUSINESS- NONE

Chairman Stavish reported that West Wyoming Borough and Diamond Manufacturing collected items for the flood victims in Texas. Items that were collected were household items, water, and hygiene supplies. Items are now being shipped. Stavish thanked all who participated.

Randy Colarusso- Public Facilities: Colarusso called upon Treasurer Kendzor for the reading of the Treasurer's Report. It is as follows:

**WEST WYOMING BOROUGH
TREASURER'S REPORT
AS OF SEPTEMBER 11, 2017**

CASH ACCOUNTS

**COMBINED GENERAL/HIGHWAY
AID AND SEWER FUNDS**

GENERAL FUND

ESSA BANK REFUSE	\$179,706.80
FNCB DEBT SERVICE ACCOUNT	\$15,426.90
FNCB GENERAL ACCOUNT	\$361,592.65
FNCB PROPERTY PROCEEDS	\$120,691.80
FNCB REFUSE ACCOUNT	\$40,221.95
PLGIT EARNED INCOME TAX	\$78,315.74
PLGIT PAYROLL	\$4,502.95
PLGIT GENERAL	<u>\$872.73</u>
TOTAL GENERAL CHECKING/SAVINGS	<u>\$801,331.52</u>

PLGIT	\$253,830.18
ESSA	\$179,706.80
M&T	\$191,456.87
FNCB	<u>\$804,010.76</u>
	<u>\$1,429,004.61</u>

HIGHWAY AID FUND

PLGIT	<u>\$153,783.26</u>
TOTAL GENERAL CHECKING/SAVINGS	<u>\$153,783.26</u>

SEWER FUND

M&T SEWER	\$191,456.87
-----------	--------------

FNCB SEWER OPERATING FUND **\$266,077.46**
PLGIT SEWER CREDIT CARD **\$16,355.50**

TOTAL SEWER FUND CHECKING/SAVINGS **\$473,889.83**
TOTAL COMBINED CHECKING/SAVINGS **\$1,429,004.61**

Chairman Stavish asked for a motion made by Colarusso, seconded by Dolan, to approve the Treasurer's Report. Voice vote all in favor. Motion carried.

Colarusso gave report on DPW. Routine grass cutting, fixed teeter totter at Charney Park, routine maintenance on all equipment and pump stations. There was a problem on E. Brady St., a water main leak. WVSA and PAWC were contacted about the issue on E. Brady. It turned out to be a water company issue and the water company will repair the leak. Vac truck will be requested for next month to clean out storm drains and the climbing wall at Charney Park will be removed and will be stored at the DPW building per Borough's solicitor.

Dan Grescavage: Community Development/Recreation- DEP from Harrisburg will be coming on Sept. 22 to inspect the Catch Basin and Concrete Channel. They will be inspecting both West Wyoming and Wyoming. Grescavage reminded residents who have gates or fences to please open them the night before. Grescavage and DPW worker will do pre-inspection to make sure all is ready for inspection. Next year, Army Corp of Engineers will do the inspection. Grescavage said that he received helpful information from utility company on safety on power lines. Will place in rack in the foyer. On Recreation: Rec Board will have a meeting on Wednesday, Sept 12. At 7:00. Rec Board is always looking for new members.

Michael Dolan: Public Safety/Code Enforcement- Did not receive Monthly Fire Chief's Report. On Code Enforcement from August 11th to Sept 11th. There were fourteen complaints. Nine pending, three unable to determine any violations and two were resolved. On Police Chief's Report. No vehicle maintenance. On Traffic Shifts: An officer has been placed on a 4 or 8 traffic shift once a week with a great success rate of stopping traffic violators. On August 27 at 1pm, the West Wyoming Police Department co-sponsored a Children's Firearms Safety and Familiarization Course with Firearms Institute of Specialized Training. This course was for children ages 4 and older and their parents/guardians. The rules and regulations sign from the salt shed was moved near the entrance to the compost yard. There has been a noticeable difference at the compost yard, people are complying with the rules. We are going to keep that open daily till 6:00 PM and on the week end as well to make it more convenient for the residents. The police department will take care of the opening and closing. We had an agreement with Wyoming but they do not seem to be doing it so our police officers will take care of that. The DPW workers will open it in the morning and Police will close. We will keep it open till 6 and once it gets dark it will be closed at dusk. They are still working on the neighborhood watch group and the Chief is working on a Grant for equipment for the department. The fire arms re- certification for the Department worked in conjunction with Exeter and Curt is doing other things to save the department money, and make the department more efficient. Thank you for that Curt. During the month there were 148 service calls,

normally the mayor reports this but he is not here today. There were 24 citations issued, other assistance 43, traffic and parking complaints 41 Assists EMS 19, Assists Fire Dept. 2, Animal calls 5, PSC 8, Misc. 7, False Alarms 5, just to mention a few.

Spoke to Mike Amato about the Stites St. gravel road in regard to a stop sign. The ordinance is that we have to do a study so that would be appreciated.

Maureen Zaboski: Administration/Finance, Health and Sanitation

A motion by Councilwoman Zaboski to approve all outstanding Bills approved by the Finance Committee, second by Councilman Colarusso. Voice vote all in favor. Motion Carried.

Just a few items. We are working with County Waste because we are going to start a new contract in 2018 for Refuse collection, curb side recycling, yard waste collection and the bulk pick up. There is going to be a letter and a newsletter that will be mailed out to residents in one envelope, in October. We are working on that before the November collection of the fees. Please be on the lookout for that because there will be a lot of information there. This will be in the newspaper and on Facebook also. We are going to start working on the budget that will take place in the next couple of weeks. We are also working on the LSA Grant. There will be a document shredding behind Hose Co. #1 on Sept. 23rd from 9AM to Noon. The only requirement is for you to show your driver's license to prove that you are a resident because it is for West Wyoming residents only. There will also be a Tire Recycling event, sponsored by Luzerne County, on Oct. 14th at Hanover Junior/Senior High School.

Mike Amato: Engineer. Routine business with the DPW and the administrator. The notice for intent was presented tonight for the request of a check for the M-4 that will be submitted by the end of the week. Councilman Colarusso had mentioned that there was a subsidence on E. Brady Street. We coordinated with DPW and it was the result of a water leak which is still being worked on. There also was a punch list that was given out by the restoration crew for the utility work which they are proceeding with. We have a lot of small projects out there that we are bundling up and see if we can be successful with them. We are also keeping abreast on the Moonlight Drive In. He got it cleaned up pretty good. He is doing what he has to do. We wish him luck.

Linell Lukesh: Solicitor - Attending to the tax appeals. Following up on liens for tax sales.

Citizens Participation:

Ed Chacko Ave. C - Asking about Ave. C. Work that needs to be done. Mike Amato stated that he has requested prices for the project. We will seek possible grant money for this project and as far as the railroad tracks on 6th Street that is up to the County to take care of. A discussion followed.

Ray Gustave - The water main leak on the road, is that a water main leak or a service main leak. Who will pay for the repair of the road? Mike Amato responded: It seems no one wants to take the blame for the leak but we feel it is the water co. that needs to do that.

Also, who is councils COG rep.? That would be Councilman Colarusso. It was asked if there was anything going on with the COG now? We are getting involved with getting rid of electronics. And we are looking at some Grants.

John Hizny – Having a problem getting mulch. Paving in front of his house. Problem with the storm drain. Mike Amato stated that he would look at the situation.

John Bonin – Coach for fall ball. Asked if the Borough can cut grass on Mondays? We will try but we cannot guarantee that it will be done all of the time. The Rec. Board is in charge of the field, we do the maintenance of the field, and the field is for the residents of West Wyoming. We do not maintain it for leagues to use it, we do not rent it out. We did have an individual that took a lot of his time and did it on his own. It will be up to the coaches of whoever is playing on that team to get it done. West Pittston, West Wyoming and Exeter pay \$250.00 each year to the Rec. Board. That should be addressed with the Rec. Board. That field is not designed for leagues it is for recreational use of West Wyoming. Are we allowed to use the equipment that is there? No, you will have to bring your own maintenance equipment. Second question: Does the borough or rec. Board spray weed killer around. Answer the Rec. Board takes care of that. Call Dan Skok about the field being sprayed. Who pays the insurance on the field? That is Borough property. That field was built with the pavilion for the people of West Wyoming. As for the Grass being cut, Dan Skok has been in touch with the street department about that, but there is no guarantee that that is going to happen. It is cut as needed as with the other projects in town.

A motion to adjourn by Councilman Dolan, seconded by Councilman Grescavage. Voice vote all in favor. Motion carried.