

Council Meeting Minutes- West Wyoming Borough April 9th, 2018

The regular monthly meeting of West Wyoming Borough was called to order by Chairman Stavish. Following the Pledge of Allegiance, roll call was taken by Secretary Pedley and the following were in attendance: Chairman Stavish, Councilman Colarusso, Councilman Grescavage, Councilman Dolan, Councilwoman Zaboski, Mayor Herbert absent, Solicitor Lukesh, Engineer Amato, Treasurer Kendzor and Secretary Pedley.

OLD BUSINESS: Chairman Stavish had a discussion with Mike Krakosky, president of the Little League. Stavish said that Council discussed issues in the past and what was going on there. Stavish noted that the Fire Dept shares the lot with the Little League. The Fire Dept holds fundraisers, for which the hall is rented. **The Recreation Board did maintain the park and field and they have disbanded due to lack of participation.** So therefore, they maintained the field through fundraising efforts of their own and they took care of field and everything that went along with it. Since that happened, we no longer have anyone to do that and no one wants to step up to do the Board. With that being said, Wyoming Area did contact Stavish to use the field for lacrosse. To use the field would be the same for Little League. The Little League will need to maintain field, whatever needs to be done to the field. Stavish said that **the Borough** will cut on regular weekly basis, but can't accommodate game schedules and we will do our regular maintenance. Stavish said that the field can be used from Monday to Thursday. The Fire Dept. is in their season of renting hall out for graduations and other events and parking is at a premium there. Stavish told Krakosky that they can go over particulars and anything else that needs to be ironed out. Krakosky thanked Council and said he had a few questions. Krakosky said Little League paid rental fee of \$250 for a total \$750 for year. Stavish **said there is no Recreation Board**, so funds will not be collected. Stavish again explained that it is up to Little League to maintain field in whatever way is needed. A lengthy discussion followed.

Chairman Stavish asked for a motion made by Councilman Dolan and seconded by Councilman Colarusso to approve the previous month's minutes. Voice vote all in favor. Motion carried.

Stavish noted that an Executive Session was held before the start of Council meeting.

COMMITTEE REPORTS

Randy Colarusso - Public Facilities:

Councilman Colarusso called upon Treasurer Kendzor for the reading of the Treasurer's report. It is as follows:

**WEST WYOMING BOROUGH
TREASURER'S REPORT
April 9,2018**

CASH ACCOUNTS

GENERAL FUND	
ESSA BANK REFUSE	\$79,151.89
FNCB DEBT SERVICE ACCOUNT	\$63,749.32
FNCB GENERAL ACCOUNT	\$134,834.92
FNCB PROPERTY PROCEEDS	\$121,042.74
FNCB REFUSE ACCOUNT	\$250,152.52
PLGIT EARNED INCOME TAX	\$238,748.26
PLGIT PYROLL	\$4557.79
PLGIT GENERAL	<u>\$1,583.23</u>
TOTAL GENERAL FUND CHECKING/SAVINGS	<u>\$893,820.67</u>

**COMBINED GENERAL,HIGHWAY
AID AND SEWER FUNDS**

PLGIT	\$505,888.45
ESSA	\$79,151.89
M&T	\$247,157.40
FNCB	<u>\$823,170.67</u>
	<u>\$1,655,368.41</u>

HIGHWAY AID FUND	
PLGIT	<u>\$210,395.25</u>
TOTAL HIGHWAY CHECKING/SAVINGS	<u>\$210,395.25</u>

SEWER FUND	
M&T	\$247,157.40
FNCB SEWER OPERATING FUND	\$253,391.17
PLGIT SEWER CREDIT CARD	<u>\$50,603.92</u>
TOTAL SEWER FUND CHECKING/SAVINGS	<u>\$551,152.49</u>

TOTAL COMBINED CHECKING/SAVINGS **\$1,655,368.41**

Motion made by Colarusso, seconded by Grescavage to approve the reading of the Treasurer's report. Voice vote all in favor. Motion carried.

Motion made by Colarusso, seconded by Zaboski, to approve \$750.00 donation for the West Wyoming Memorial Day parade. Voice vote all in favor. Motion carried

On DPW report: replaced man-hole riser on the corner of Tripp and Morgan Ave. Maintenance **performed** at the pump stations, grind yard waste if any resident is interested, will be using COG sweeper for two days in town, and MS4 training on storm water management.

Daniel Grescavage - Community Development:

Grescavage was talking to Mr. Weber, Director of Zoning and Planning for Luzerne County. Luzerne County does the Zoning for our town. To apply for Zoning people need to go to 20 N. Penna Blvd in Wilkes-Barre 2nd floor suite 208. Zoning is needed for: new houses, mobile homes, garages, barns, sheds, decks, and other accessory structures, changes in use property or structure, business signs, and

pools. No Zoning is required for fences unless it is over 6 ft. Limits are set-backs from curb stone. Contractors are required to register with the State for their PA registration number. Cost is \$50.00. Liability Insurance papers are required. Also a drawing is required on houses, additions or anything like that. If there is no public system available, a copy of the approved septic system permit.

Mike Dolan: Public Safety/Code Enforcement:

The Monthly Chief's Report: EMS calls excluding vehicle accident with injury - 58

Motor vehicle accident with injuries- 3

Motor vehicle accident with no injuries- 1

Carbon monoxide incident - 1

Natural gas leak - 1

Residential fire alarm- 1

Structure fire – 1

Tree in roadway – 1

Code Enforcement Report:

Ken Shefler who is the Code Enforcement officer is not here tonight, normally he would be here to answer any questions, he addresses code violations and any complaints. He had several completed this past period. I would like to offer my condolences and I am sure the rest of the council would also, his father passed away this morning from what I understand, I am sorry to hear that. Hopefully we will see Ken in the near future. I am sure he will be here at next month's meeting. If anyone has any issues please contact me.

West Wyoming police department report, regular maintenance going on with the vehicles, although we had a couple cars down, we are handling those the best we can to get those cars back into service. Very pleased to hear that we were awarded a \$50,000.00 Grant for public safety equipment and DPW equipment. The officers participated in roaming patrol this past month. On the 17th thirteen vehicles were stopped for moving violations, 12 citations were issued, 4 written warnings, there were no DUI drivers found in that roaming patrol. Patrolman Carmen Insalaco, completed his training and is now on working shifts. Because the Mayor is not here, I can tell you 112 calls were handled, 1 criminal arrest, 23 citations were issued. Just received word from the SPCA after, I review it I will be passing that along to you.

Maureen Zaboloski - Administration/Finance, Health and Sanitation:

Motion made by Zaboloski, seconded by Colarusso, to approve all Outstanding Bills approved by the Finance Committee. Voice vote all in favor. Motion carried.

Bulk pick up is today and will continue tomorrow. The next one is on October 8th.

Yard Waste has started.

Document Shredding will be on September 22.

Mike Amato – Borough Engineer:

Working with utilities on Knob Hill. We are making sure everything is getting done.

We are completing the option plan for flood protection

Working with Eric at the Moonlight, he is working on his sewer permit. Asked if it was going to be this year to open and was told if not this year, it will be next year.

We are waiting for the funding for the community development program.

Linell Lukesh – Solicitor:

I am working on several sewer lien satisfactions. There are a number of residents satisfying those liens, which is a good sign. The property on 6th street will be going up for tax sale in June. Hopefully that will help in getting rid of one of those properties that are falling apart.

Citizens Participation:

Rae Anusiewicz -75 W 3rd St. I am from the Wyoming Free Library. We had a good number come in. The more we get the more veg. we will get. Out of 20 families there were 93 members in the family. With the food boxes we did increase that. We also have a sewing club in the free library.

Peter Dimick - 1201 Shoemaker Ave. A question about Zoning. We got a certified letter from Shefler. We have a commercial property with commercial trucks, what was the issue there? **Council asked the question:** are the vehicles licensed and registered? **Dimick answered:** No. They are undergoing a major overhaul. **Council asked:** Are the vehicles in the building? **Dimick answered:** No. There are other things in there. **Council asked:** Is there water going into the building? **Dimick answered:** No, not now. Council said: If the water is shut off then there cannot be work done in this building. That becomes a major issue. The issue is that there are junk cars throughout the town, I believe 13 have been tagged so far. So you can see how this goes into disrepair. The ordinance for the town states that any vehicle that is not licensed or registered falls under the junk vehicle ordinance. **Dimick asked, other** than that, what is Councilman Dolan's job as far as zoning code enforcement? Councilman Dolan stated that he is the liaison between the code enforcement officer and Council. As the problem and then he brings it to the council. Councilman Dolan went on to explain the duties of the Code Enforcement officer. Solicitor Lukesh explained that we do not do Zoning. This issue is under Code Enforcement, and we must enforce our own ordinance. Luzerne County does our zoning. A discussion followed. It was also asked about things being done at the Moonlight. West Wyoming has a record of all permits that was needed so far. All others will be issued when needed.

Motion made to adjourn was made by Councilman Colarusso and second by Councilman Dolan. Voice vote all in favor. Motion Carried.